

MOSAIC TEMPLARS CULTURAL CENTER AND MUSEUM

501 W. Ninth Street | Little Rock, Arkansas 72201

POSITION AVAILABLE: Director

The Department of Arkansas Heritage invites applications for the position of Director of the Mosaic Templars Cultural Center and Museum. The newly established museum is the premiere African American museum in Central Arkansas.

The Director will be responsible for planning and directing the overall operation of the museum; coordinate the primary fund raising pursuits for the museum programs; provide direction to other museum staff; work effectively and collaboratively with the museum's various publics; coordinate activities with other agencies and museums within DAH; and perform various other administrative duties. The Director may be required to work other than normal office hours. Some in and out of state travel may also be required.

The Director will possess a working knowledge of Arkansas history, particularly African American Arkansas history as well as knowledge of museum administration including standard museum and oral history practices outlined by the American Association of Museums and the Oral History Association, as well as the ability to work with community groups, other state agencies, legislators, etc.

Minimum qualifications: The formal education equivalent of bachelor's degree in public administration, business administration, or a related area; plus six years of experience in program development and administration, including three years in a supervisory or leadership capacity. Valid Arkansas driver's license and pre-employment criminal background check is required.

Please apply online www.arstatejobs.com OR send state application, resume, and list of (5) five references to: DAH Personnel, 323 Center St., 1500 Tower Building, Little Rock, AR 72201. Off list references may also be checked.

Closing date for applications will be **August 15, 2010**. EOE.